



**Omak School District #19**  
**SCHOOL BOARD MEETING**  
Tuesday, April 25, 2023  
***REGULAR SCHOOL BOARD MEETING 5:30 p.m.***  
619 West Bartlett Ave.  
Omak, Washington 98841

**MINUTES**

**1. CALL TO ORDER**

Chairman Dennis Carlton called the meeting to order at 5:30 p.m.

1.01 Roll Call

Board Members:

Dennis Carlton, Chairman	Present
Darrel Diebel, Vice Chairman	Present
Jerry Day	Present
Mandy Holz	Present
Pete Sirois	Present

Michael Porter, Superintendent	Present
Estelle McCormack, Recording Secretary	Present

1.02 Pledge of Allegiance

The meeting opened with Chairman Dennis Carlton leading the Pledge of Allegiance.

1.03 Approval of Agenda

**Action**

Superintendent Michael Porter requested to move Report Item 6.02 Theater / Drama Program – David Kirk to 1.05 to accommodate guests wanting to speak on the subject. Motion by Jerry Day and seconded by Pete Sirois to approve the agenda as amended.

**Motion Approved**

1.04 Welcome to Visitors not on Agenda

Superintendent Michael Porter welcomed all visitors.

1.05 Report Item 6.02 Theater / Drama Program – David Kirk

**Information**

Superintendent Michael Porter welcomed visitors who wanted to address the board regarding the Theatre / Drama Program. Students, Performing Arts Center members, and community members spoke about the importance of the program to our students. Superintendent Porter thanked them for their courage and for presenting their passion with civility.

## **2. APPROVAL OF MINUTES**

**Action**

### **2.01 Approval of Minutes – Regular Board Minutes 03/28/2023, Special Board Minutes 04/11/2023, and Special Board Minutes 4/18/2023**

Motion by Jerry Day and seconded by Pete Sirois to approve Regular Board Minutes 03/28/2023, Special Board Minutes 04/11/2023, and Special Board Minutes 04/18/2023, as presented.

**Motion Approved**

## **3. CONSENT AGENDA**

**Action**

3.01 The purpose of the consent agenda is to reduce the time going through motion, second, and voting on issues of common consent. Any board director can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the board, the remaining items are approved without discussion as part of the consent agenda.

### **3.02 Warrant and Voucher Expenditures**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a voucher register, which has been made available to the board. Darrel Diebel reviewed them and found them to be in order.

- Payroll checks #471336 through 471367 and 471368 through 471388 in the amount of \$4,056,758.23
- *VOIDED DIRECT DEPOSIT* Payroll check in the amount of \$4,032.27
- Payroll checks #471207 through 471210 in the amount of \$7,603.19
- General Fund checks #471204 through 471206 in the amount of \$16,851.91
- General Fund check #471389 through 471395 in the amount of \$6,699.81
- General Fund check #471211 through 471343 in the Amount of \$3,207,394.23
- *VOIDED* General Fund check #471068 in the amount of \$9,791.30
- *VOIDED* General Fund check #470945 in the amount of \$14,141.44
- *VOIDED* General Fund check #471125 in the amount of \$5,250.00
- ASB Fund check #471396 through 471397 in the amount of \$523.07
- ASB Fund check #471344 through 471365 in the amount of \$10,597.60

### **3.03 Contracts**

- Resolution #04-25-23-464 and WIAA Membership Renewal 2023-24
- Omak School District / North Central ESD 171 – Firewall Non-Erate Agreement 2023
- Omak School District / North Central ESD 171 – Firewall Erate Agreement 2023

### **3.04 Fiscal Reports**

- Cash & Investment Comparison for Board
- Okanogan County Treasurer's Monthly Report
- Treasurer's Report History

### **3.05 Personnel Report**

Motion by Pete Sirois and seconded by Darrel Diebel to approve the consent agenda, as presented.

**Motion Approved**

#### **4. STUDENT REPORTS**

##### **4.01 Student Report – Ellie Porter and Jonathan Kirk**

**Information**

Board Representative Ellie Porter shared club and sports information with the board. Chairman Dennis Carlton thanked her for their report.

#### **5. GOOD NEWS**

**Information**

The following individuals shared the good news that is happening within the school district:

- Middle School Principal Ryan Christoph shared that he is interviewing and hiring new staff for the 2023-24 school year with the additional classes added for ELA, math, and STEM. Also, he was very excited to announce that every middle school student will receive a free annual thanks to our amazing sponsors, and Lynn Hoover is doing a great job advising the production of this year's annual.
- East Elementary Principal Lee Ann Schrock announced that our fifth-grade advisor received an invitation for our top four fifth-grade Math Is Cool participants to compete at the Math Masters. We have never been invited to this competition, and they are very excited. Our BOGO Book Fair is going well with the excitement of dress-up days.
- North Elementary Assistant Principal Chris Miller shared that it is getting busy! We are meeting as a team to discuss and review next year's master schedule, comparing data to meet the needs of our students. We recently went on our first outside field trip to Omak Eastside Park, being blessed with over 30 volunteers. Second graders have scheduled a field trip, and the end-of-year events are being finalized. We appreciate our partnership with Chief Joseph Hatchery for our salmon life cycle unit and fry release. Our students have also moved on to kindergarten for the 2023-24 school year.
- High School Principal David Kirk shared his excitement with the growth of our CTE student organizations, with 12 FBLA students heading to the state competition on April 19th. Our FFA trap shoot team qualified for state with Christine Zandell taking first place and state champion in the female division. We have a lot of spring activities, with over 160 of our students participating in spring sports. We will be heading into post-season play in mid-May.
- Executive Director of Finance Scott Haeberle acknowledged that the district received the rebate check from the Okanogan County PUD for the PAC HVAC system.
- Director Dennis Carlton thanked the students for their great job presenting tonight. He recognized Tanya Peterson and her organizers for this year's successful annual CTE student presentations. Our programs are making great strides, and the students did an amazing job. He also acknowledged our district staff for coming together and supporting our hosted track meets.

#### **6. REPORTS**

##### **6.01 Monthly Fiscal/Enrollment – Scott Haeberle**

**Information**

- BEA FTE Enrollment Counts – Brick & Mortar
- BEA FTE Enrollment Counts – WAVA-Stride
- Budget Status Report

Chairman Dennis Carlton thanked Mr. Haeberle for his reports.

##### **6.02 Theater / Drama Program – David Kirk**

**Information**

*Item 6.02 was moved to 1.05*

## **7. OLD BUSINESS**

### **7.01 Board Policy Update – Policy & Legal News Update – Second Reading**

**Action**

- Policy 3122 – Excused and Unexcused Absences
- Procedure 3122 – Excused and Unexcused Absences for In-Person Learning
- Procedure 3122 – WAVA – ALE Excused and Unexcused Absences

Superintendent Michael Porter addressed and reviewed the proposed Policy and Procedures with the board and recommended its adoption. Motion by Pete Sirois and seconded by Jerry Day to approve Policy and Procedures 3122 for a second reading and adoption, as presented

**Motion Approved**

## **8. NEW BUSINESS**

### **8.01 Approval of Annual Career and Technical Education Presentation and Five-Year Plan 2023-24**

**Action**

Motion by Mandy Holz and seconded by Pete Sirois to approve the Annual Career and Technical Education Presentation and Five-Year Plan 2023-24, as presented.

**Motion Approved**

### **8.02 Approval for Application of the 2023-24 Carl Perkins Federal Grant**

**Action**

Motion by Pete Sirois and seconded by Darrel Diebel to approve the Application of the 2023-24 Carl Perkins Federal Grant, as presented.

**Motion Approved**

### **8.03 School Bus Surplus – 72 Passenger Bluebird Bus – VIN No. 1BAKGCPAXBF276359**

**Action**

Motion by Jerry Day and seconded by Darrel Diebel to approve the School Bus Surplus – 72 Passenger Bluebird Bus – VIN No. 1BAKGCPAXBF276359, as presented.

**Motion Approved**

### **8.04 Teacher Appreciation Week 2023**

**Information**

Superintendent Michael Porter shared his appreciation of our amazing teaching staff, as they are recognized May 1<sup>st</sup> – 5<sup>th</sup> as Teacher Appreciation Week, secretaries are recognized on April 26<sup>th</sup>, and principals are recognized on May 1<sup>st</sup>.

## **9. SUPERINTENDENT REPORT**

**Information**

Superintendent Michael Porter shared that the District 7 Regional meeting is scheduled for Tuesday, May 2<sup>nd</sup>, at 6:00 p.m. in Bridgeport and the Tribal Consultation Workshop is scheduled for Thursday, May 4<sup>th</sup>, via Zoom or in person at Quest Casino in Spokane. All Board Directors are encouraged to attend.

## **10. BOARD ANNOUNCEMENT/CORRESPONDENCE**

**Information**

### **Upcoming Calendar Items**

- |             |   |
|-------------|---|
| • May 15-19 | Camp D – 6 <sup>th</sup> Gr (Group 1)                           |
| • May 16    | Special School Board Meeting – 5:30 p.m.                        |
| • May 22-26 | Camp D – 6 <sup>th</sup> Gr (Group 2)                           |
| • May 23    | School Board Meeting – 5:30 p.m. – Jerry Day Expenditure Review |
| • May 29    | No School – Memorial Day  |

- June 8 OHS End-of-Year Academic Award & Recognition Assembly  
1:00 p.m. – HS Gym
- June 9 Last Day of Preschool
- June 10 OHS Graduation – 1:00 p.m.
- June 11 WAVA HS Graduation – 2:00 p.m.
- June 15 Early Release – Records
- June 15 OMS 8<sup>th</sup> Grade Promotion – 6:00 p.m.
- June 16 Last Day of School - End of 4<sup>th</sup> Qtr/3<sup>rd</sup> Trimester
- June 20 Special School Board Meeting – 5:30 p.m.
- June 27 School Board Meeting – 5:30 p.m.

At 7:32 p.m., Chairman Dennis Carlton called for an approximate five-minute recess.

#### **11. EXECUTIVE SESSION – RCW 42.30.110(1)(g)**

The board went into Executive Session at 7:37 p.m. for approximately 30 minutes to discuss the performance of a public employee with no action to be taken.

The board came out of Executive Session and re-entered the open session at 8:07 p.m.

#### **12. ADJOURNMENT**

Chairman Dennis Carlton adjourned the meeting at 8:07 p.m. by consensus.

#### **ATTEST:**

  
Board Secretary

  
Board Chairman

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Board Secretary

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Board Chairman